Government of India /भारत सरकार
Ministry of Communications /संचार मंत्रालय
Department of Telecommunications /दूरसंचार विभाग
National Communications Academy-Finance /राष्ट्रीय संचार अकादमी **-** वित्त
Mehrauli Gurgaon Road, Ghitorni /महरौली गुड़गांव रोड, घिटोरनी
New Delhi-110047 /नई दिल्ली**-110047**

No. 8-96/NCA-F/TAR/Ind.Trg. AAOs (32nd Batch)/2026-27 Dated: 16.11.2026

To,
The HoDs,
O/o CGCA, DoT/DoP Hq
O/o Pr.CCAs/CCAs/GM(F)s/DA(P)s

Sub: Rescheduling of the 08-Week Induction Training for AAOs (32nd Batch) – reg.

Madam/Sir,

Kindly refer to this office 'A' Circular No. 8-96/NCA-F/TAR/Ind.Trg.AAOs(32nd Batch/2026-27 dated 24.09.2026, regarding the 08-Week Induction Training for AAOs (32nd Batch), which was earlier postponed vide letter of even no. dated 07.10.2026.

It is hereby informed that the aforesaid 08-Week Induction Training for AAOs (32nd Batch) has now been **rescheduled to be held on 11.01.2027 to 05.03.2027** at the NCA-F Campus, Ghitorni, New Delhi.

All concerned are requested to take note of the revised schedule in the 08-Week Induction Training for AAOs (32nd Batch) accordingly. The nominations, duly indicating the names, designations, email Ids and mobile numbers of the nominated participants, may be sent to this office **latest by 04.01.2027** to enable necessary arrangements.

All other terms and conditions stipulated in the earlier circular shall remain unchanged.

This issues with the approval of the competent authority.

Digitally signed by
Pradip Kumar Modak
Date: 16-11-2026
15:54:51

प्रदीप कुमार मोदक / (Pradip Kumar Modak)
सहायक मुख्य लेखा अधिकारी /(Asstt. Chief Accounts Officer)
राष्ट्रीय संचार अकादमी – वित्त / NCA-F
घिटोरनी, नई दिल्ली / Ghitorni, New Delhi

Copy for kind information to:

1. PPS to Sr.DDG(PAF), DoP(HQ), Dak Bhawan, New Delhi.
2. Director (Training-Finance), DoT (HQ), Sanchar Bhawan, New Delhi.

3. Director (Training & Coordination), PA Wing, DoP HQ, Dak Bhawan, New Delhi.
4. Director (TER), NCA-F, for information.

'A' Circular

भारत सरकार /Government of India
संचार मंत्रालय /Ministry of Communications
दूरसंचार विभाग /Department of Telecommunications
राष्ट्रीय संचार अकादमी – वित्त/National Communications Academy-Finance
महरौली गुड़गांव रोड, घिटोरनी/Mehrauli Gurgaon Road, Ghitorni
नई दिल्ली-110047/ New Delhi-110047

No: 8-96/NCA-F/TAR/Ind.Trg.AAOs(32nd Batch/2026-27 Dated. 24.09.2026

Subject: - Induction Training (32nd Batch) for Assistant Accounts Officers recruited through LDCE-2024 (06.10.2026 to 27.11.2026)

The National Communications Academy-Finance, a 'Sarvotkrisht' 5 Star-rated Central Training Institute under the Department of Telecommunications, has planned to conduct a **Induction Training 32nd Batch for Assistant Accounts Officers** recruited through LDCE-2024. The details of the training program are as under:

Course Name	:	32nd Batch Induction Training for AAOs
Duration	:	Eight Weeks
Period	:	06.10.2026 to 27.11.2026
Venue	:	NCA-F, Ghitorni
Mode of Training	:	Offline mode
Last date for receipt of nomination	:	30.09.2026

The indicative list of nominated Officers is enclosed as Annexure-A

2. Course Overview

The 2nd Administrative Reforms Commission has strongly recommended that is necessary to build the capacity of all officers through Induction Training, before they are assigned any responsibilities. The ARC has also recommended that in addition to training on specific subjects, emphasis should be given to courses that will orient the officers and staff to be citizen friendly and service oriented. The recommendations have been accepted by the Government of India and the same thoughts are also reiterated in the new National Training Policy, 2012

3. Learning Objectives:

Topics concerning the roles and responsibilities of Assistant Accounts Officers in Department of Telecom and Department of Posts shall be included under various training modules such as:

1. Telecom Module	7. Government Accounting and Auditing
2. Postal Module	8. IT Skills
3. Financial Management in Government	9. Officer Management
4. DDO Module	10. Soft Skills and Hands of Training on SAMPANN, e-office, LIMBS etc.
5. Administration Module	11. Behavioural competencies.
6. IKS Module	

It will also include special topics such as Government 2.0 vision; Mission Karamyogi, Cyber Security, Forensic auditing etc.

4. **Target Population:** Assistant Accounts Officers as per list of Annexure 'A' recruited through LDCE-2024 and presently posted in Department of Telecommunications and Department of Posts

Overall in-charge of training	:	**Dr. Mandeep Singh, DDG (Mob: 9417500016)**
Course Director	:	**Sh. Sunil George, Director (Mob: 9048732016)**
Course Coordinator	:	**Sh. Pradip Kumar Modak, ACAO (Mob: 9830105276)**
Dy. Course Coordinator	:	**Sh. Gadadhar Rath, AAO (Mob. 9437160036)**
Contact email-Id	:	**nicf.moc@gov.in**

5. The Controlling officers are requested to relieve the AAOs enlisted in Annexure 'A', timely and send their contact details i.e. mobile number, email address etc., at nicf.moc@gov.in, by 30.09.2026 positively for better coordination in all training related matters.

6. All trainees will be provided with food and accommodation at NCA-F hostel, located within the NCA-F campus.

7. The trainees are advised not to bring their families during the training period. Requests for additional hostel facilities for family members will not be entertained under any circumstances

8. A detailed advisory regarding decorum and essentials shall be issued separately.

9. This training is mandatory for all enlisted officers. Exemptions shall be considered only under exceptional circumstances, subject to the approval of the Competent Authority, i.e. Sr. DDG (PAF), DoP HQ, New Delhi.

10. All the nominated AAOs are requested to register for forthcoming Indian Mobile Congress 2026 (IMC-2026, 07-10 October 2026) mandatorily through the following link: https://register.indiamobilecongress.com/government_invite

This issues with the approval of the Competent Authority.

सुनील जॉर्ज (Sunil George)
निदेशक (Director)
राष्ट्रीय संचार अकादमी - वित्त/NCA-F
घिटोरनी, नई दिल्ली/Ghitorni, New Delhi

Copy for information to:

1. PS to the CGCA, New Delhi
2. PS to Advisor (Finance), DoT(HQ), New Delhi
3. PS to Sr. DDG (PAF), DoP HQ, New Delhi
4. The ADG(V.Tech), Vigilance Wing, DoT(HQ).
5. The Pr.CsCA/CsCA/GMs(F)/DAPs
6. Director Trg. Finance, DoT HQ, New Delhi.
7. Director (PA-Admn), DoP HQ, New Delhi.
8. Director (TER), NCA – F for uploading of circular on office website

Annexure 'A'

List of Nominated AAOs for Induction Training of AAOs (32nd Batch)

Sl. NO.	Staff No.	NAME	BATCH	OFFICE
1	11955	SUNAKSHI TIWARI	2022	DOP HQ
2	12036	VIPIN	2024	NCA-F
3	12063	ROHIT JAIN	2024	DOP HQ
4	12066	SANGEET KUMAR SHARMA	2024	DOT HQ
5	12071	RAHUL AGARWAL	2024	CGCA NEW DELHI
6	12072	MANJUNATHA G S	2024	PAO KARNATAKA
7	12076	MALLIKARJUN MARUTI KARADI	2024	CCA KARNATAKA
8	12078	DINESH NEELAM	2024	PR. CCA TELANGANA
9	12080	NARASIMHA MURTHY KONADA	2024	PAO ANDHRA PRADESH
10	12081	ROOPALI TITGAIEN	2024	PAO DELHI
11	12083	SURESH KUMAR N	2024	PAO ANDHRA PRADESH
12	12088	SARITA	2024	DOT HQ
13	12089	SARANYA S NAIR	2024	PAO KARNATAKA
14	12091	ANU SHARMA	2024	CGCA NEW DELHI
15	12092	SHUBHAM AGNIHOTRI	2024	CCA UP (EAST)
16	12093	MEHAK MAKKAR	2024	CCA PUNJAB
17	12099	BISWAJIT BISWAS	2024	CCA WEST BENGAL
18	12101	SREENIVASA RAO INAGANTI	2024	PAO TELANGANA
19	12104	AMIT GUPTA	2024	CCA MADHYA PRADESH
20	12108	SUBHANKAR SAHA	2024	PR. CCA KOLKATA
21	12110	BHASKAR PRATIM NATH	2024	CCA ASSAM
22	12111	TOPESH KUMAR SAHU	2024	CCA CHHATTISGARH
23	12112	VISHAL JOSHI	2024	CCA GUJARAT
24	12114	ABHISHEK ROY	2024	PAO WEST BENGAL
25	12116	RUSHIKESH BAPURAO SURYAWANSHI	2024	PR. CCA MUMBAI
26	12120	JAYASHREE SUBRAMANIAN S	2024	PR. CCA TAMIL NADU
27	12121	ASHISH KUMAR JHA	2024	CCA BIHAR
28	12123	ANU KUMARI	2024	PAO DELHI
29	12125	JEEVA RAJU SOUDAVARAM	2024	PAO TELANGANA
30	12128	BIKASH AGRAWAL	2024	CCA HARYANA
31	12132	ANMOL GAHOI	2024	PR. CCA DELHI
32	12141	POOJA GUPTA	2024	PAO UTTAR PRADESH
33	12150	NEHA SAINI	2024	PAO MADHYA PRADESH
34	12167	SANDEEP THAKUR	2024	PAO MADHYA PRADESH
35	12181	THIRIPURA SUNDARI N	2024	PAO TAMIL NADU
36	12186	SACHIN KUMAR SAXENA	2024	PAO UTTAR PRADESH
37	12187	SIVA K R	2024	PAO TAMIL NADU
38	12192	DHANANJOY KUMBHAKAR	2024	PAO WEST BENGAL
39	12212	REVATHI GUDIPUDI	2024	PAO MAHARASHTRA
40	12223	DHANASEKHAR VEPANJERI	2024	PAO MAHARASHTRA
41	12227	BALAJI SAHEBRAO TATE	2024	PAO MAHARASHTRA
42	12234	HARIHARA PADHEE	2024	PAO ODISHA
43	12236	AMIT PAL	2024	PAO UTTARAKHAND
44	12246	SHRUTI	2024	PAO HARYANA
45	12252	SHRAVANI REBALLI	2024	PAO ODISHA
46	12258	DEEPAK KUMAR	2024	PAO PUNJAB
47	12263	KIRAN BETHU	2024	PAO GUJARAT
48	12269	ASHISH THAKUR	2024	PAO HIMACHAL PRADESH
49	12279	SUNIL SHARMA	2024	PAO HARYANA
50	12290	DHILIPAN P	2024	PAO ASSAM