



भारत सरकार | Government of India
संचार मंत्रालय | Ministry of Communications
दूरसंचार विभाग | Department of Telecommunications
राष्ट्रीय संचार अकादमी-वित्त (एन०सी०ए०-एफ) | National Communications Academy-Finance
महरौली-गुरुग्राम मार्ग, घिटोर्नी | Mehrauli-Gurgaon Road, Ghitorni
नई दिल्ली-110047 | New Delhi – 110047

File No. 3-144/Ref.Prog./NCA-F/2026-27

Dated: .09.2026

To,
The CGCA/All Pr. CCA's/ CCA's/DDG(E&T)

Sub: Organizing a Two-Day Refresher Program for Goup 'A' Officers on **"Reconnecting with the Field: Current Issues in Licensing Finance, SUC and CCA Operations"** on 10.09.2026 to 11.09.2026 at NCA-F, Ghitorni -regarding.

National Communications Academy – Finance (NCA-F) is organizing a Two-day Refresher Program on **"Reconnecting with the Field: Current Issues in Licensing Finance, SUC and CCA Operations"** for Group 'A' officers in DoT Field Offices from 10/09/2026 to 11/09/2026.

S.N	Topic	Date	Venue
1	"Reconnecting with the Field: Current Issues in Licensing Finance, SUC and CCA Operations"	10/09/2026 to 11/09/2026	Academic Block, NCA-F, Ghitorni, New Delhi

1. Introduction:

This Program, titled **"Reconnecting with the Field: Current Issues in Licensing Finance, SUC and CCA Operations,"** aims to strengthen participants' understanding of key operational areas relevant to CCA offices. It covers the SARAS system for License Fee assessment; the complexities of Spectrum Usage Charge (SUC) assessment and Bank Guarantees following the 2021 reforms; analysis of significant legal cases and their implications for field-level decision-making; the evolving role of CCAs under the new Digital Bharat Nidhi (DBN) schemes; effective use of the SARAS and SAMPANN systems; and Internal Audit under the updated Internal Audit Manual. Sessions will be delivered through a combination of lectures, case studies, and case-clinic discussions, so as to reinforce practical, field-applicable learning.

2. Learning Objectives:

- Apply the post-2021 reform guidelines to Bank Guarantee processing and Spectrum Usage Charge (SUC) assessment, so as to minimize errors and disputes at the field level.
- Build proficiency in the SARAS and SAMPANN systems to support efficient License Fee/SUC operations and timely pension case processing.

- Conduct internal audits in accordance with the updated Internal Audit Manual, and apply lessons from significant legal cases to safeguard government revenue.

3. Target Population:

- The program is primarily designed for Group 'A' officers returning to field responsibilities after a 4–5-year tenure at DoT/DoP Headquarters, in the Postal Wing, on Deputation, or on other assignments away from the field. However, the program, being in the nature of a refresher course, is also open to other Group 'A' officers wishing to update their knowledge and skills in the areas covered.

4. **Batch Size: Approx. 25 participants**

5. **Competencies Addressed: D-109, D-124, D-155**

6. **Venue: Academic Block, NCA-F, Ghitorni, New Delhi**

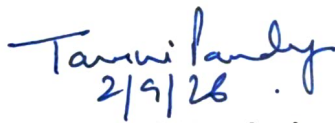
7. **Last date of receipt of nominations: 07/09/2026**

Course Director : Sh. Amarnath Ojha (Mob: 9811075586)
Course Coordinator : Ms. Taruni Pandey (Mob: 9083037992)

General Instructions:

1. All Heads of Offices are requested to kindly forward nominations for the aforesaid training program through email at nicf.moc@gov.in or through the Competency Portal at www.competency.dot.gov.in
2. Training will be conducted in Physical Mode at NCA-F.
3. In case of any query/clarification, offices may contact Course Coordinator Ms. Taruni Pandey on Mobile no 9083037992

This issues with the approval of the Competent Authority.


2/9/26
(Taruni Pandey)
Course Coordinator
NCA-F, Ghitorni