



भारत सरकार /Government of India
संचार मंत्रालय /Ministry of Communications
दूरसंचार विभाग /Department of Telecommunications
राष्ट्रीय संचार अकादमी – वित्त/National Communications Academy-Finance
महरीली गुड़गांव रोड, घिटोरनी/Mehrauli Gurgaon Road, Ghitorni
नई दिल्ली-110047/ New Delhi-110047

No: 8-95/NCA-F/TAR/WorkshopsGrB/2026-27

Dated.17.06.2026

Subject: - Two-day Workshop on implementation of One State One GST (OSOG) from 22.06.2026 to 23.06.2026- reg.

Ref: DoP HQ PA Wing Letter No. PA/Taxation/OSOG/Monitoring/702-742 dated 17.06.2026.

The National Communications Academy-Finance, a ‘Sarvotkrisht’ 5 Star-rated Central Training Institute under the Department of Telecommunications, has planned to conduct a Two-day Workshop on One State One GST (OSOG) for all Group ‘B’ Officers posted in PAOs & DoP HQ. The details of the Workshop are as under: -

Course Name	: Implementation of One State One GST in DoP
Duration	: Two Days
Period	: 22.06.2026 to 23.06.2026
Venue	: NCA-F, Ghitorni
Mode of Training	: Offline mode
Last date for receipt of nomination	: 19.06.2026 (by 2:00 PM)

2. Course Description

This workshop aims to provide participants with a comprehensive understanding of the **One State One GSTIN (OSOG) Model**, covering the transition strategy, revised GST registration framework (GSTIN, ISD and TDS), migration from existing to newly allotted GSTINs, post-registration compliances, return filing requirements, and SOPs relating to ISD, RCM, TDS and ITC. The programme will also address the roles and responsibilities of Circle Offices, PAOs and DDOs under the new framework, operational and system-related aspects, hands-on training on the Taxation Module, and discussions on implementation challenges, best practices and resolution of field-level issues to facilitate smooth adoption of the OSOG model.

3. Learning objectives

At the end of the programme, the participants will be able to: (1) understand the concept and implementation framework of the One State One GSTIN (OSOG) Model, (2) comprehend the GST provisions and compliance requirements applicable to the Department of Posts, (3) gain practical knowledge of GST registration, GST-TDS, return filing, reconciliation and maintenance of GST-related records, (4) develop proficiency in handling Input Tax Credit (ITC), Reverse Charge Mechanism (RCM) and other key GST processes, (5) understand the roles and responsibilities of Circle Offices, PAOs and DDOs under the revised framework and effectively utilize the Taxation Module and Query Management System; and (6) identify and address

compliance issues, audit observations and implementation challenges for efficient management of GST-related accounting, financial and compliance matters.

- 4. Target Population:** (a) Concerned officers (AD/Sr. AO/AO/SO) of all Functional Divisions of the Postal Directorate involved in the procurement of Goods & Services and
- (b) Senior Accounts Officers and other officials associated with GST Cells from all Postal Accounts Offices dealing with GST-related accounting, compliance and taxation matters.

Overall in-charge of training	Dr. Mandeep Singh, DDG (Mob: 9417500016)
Course Director	Sh. Shashank Shekhar Agarwal, Director (Mob: 7042241879)
Course Coordinator	Sh. Pradip Kumar Modak, ACAO (Mob: 9830105276)
Dy. Course Coordinator	Sh. Vivek Sangtiani, AAO (Mob.8285078097)
Contact email-Id	nicf.moc@gov.in

5. The Controlling Officers are requested to nominate at least one suitable officer for the above program latest by 19.06.2026.
6. The contact telephone numbers/ mobile numbers and official email IDs of the nominated officers to be mentioned in the nomination letter for better coordination in all training related matters.
7. Nominated Officers may book their journey tickets after receipt of confirmation from NCA-F.
8. All trainees will be provided with food and accommodation by the NCA-F at the hostel located within the NICF campus.
9. The trainees are advised not to bring their families during the training period. Any request for providing additional Hostel facilities for the families of the trainees will not be considered under any circumstances.
10. All participants should carry government email IDs.
11. For any other query/clarification, please reach out to Sh. Vivek Sangtiani, AAO, NCA-F.

This issues with the approval of the Competent Authority.

प्रदीप कुमार मोदक
(Pradip Kumar Modak)
सहायक मुख्य लेखा अधिकारी (खरीद)
ACAO (Gr. B Training)
राष्ट्रीय संचार अकादमी - वित्त/NCA-F
घिटोरनी, नई दिल्ली/Ghitorni, New Delhi

Copy to:

1. PA/PS to Member (O), DoP HQ, New Delhi
2. PA/PS to DG (P), New Delhi
3. PA/PS to Sr. DDG (PAF), DoP HQ, New Delhi
4. PA/PS to all CGM/GM/DDGs of Postal Directorate for information and nomination please
5. Director (Taxation), DoP HQ, Dak Bhawan, New Delhi.
6. All GMs(F)/DAPs
7. Director (TER), NCA – F for nomination and uploading of circular on office website