



Government of India
Ministry of Communications
Department of Telecommunications
National Communication Academy (Finance)
NICF Campus, Ghitori, New Delhi-110047

No. 8-83/NICF/TAR/ Four week Trg AOs/Sr.AOs/2025-26

Dated-18.06.2025

Subject: Four Week's Training for AOs/Sr.AOs working in DoP & DoT -reg.

The training course mentioned in the subject is scheduled to be conducted as per particulars given below :-

Course Name	: Training for AOs/Sr. AOs
Duration	: Four Weeks
Period	: 07.07.2025 to 01.08.2025
Venue	: Academic Block (Lecture Hall-29), NCA-F
Mode of Training	: Offline mode
Last Date for receipt of nomination	: 30.06.2025

2. The list of officers at Annexure 'A' (attached with this circular) is in accordance with the list provided by DoP HQ vide letter no. 5-5/24-PA Admn I/Ind Trg/AAO dated 20.02.2024.

The topics under different modules to be covered during the course of Training are as under:

- Administrative & Management Module
- Telecom Module
- Postal Module
- Behavioral Skill & Specialized Module

3. **Learning Objective:**

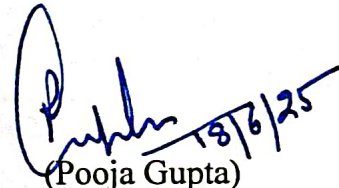
Understanding the concepts of Administrative & Management Module, Postal & Telecom Module and Behavioral Skill & Specialized Module.

4. **Target Population:** Group B Officers (AOs/Sr.AOs) posted in various units of DoP & DoT.

Overall In-charge of training	: Dr. D.K. Singhal, DDG (Mob:9413974274)
Course Director	: Ms. Pooja Gupta, Director(Mob:8810455467)
Course Coordinator	: Ms. S. Uma Devi, AAO (Mob: 9346321867)
Dy. Course Coordinator	: Sh. Gadadhar Rath, AAO(Mob:9437160036)
Contact email-Id	: nicf.moc@gov.in

5. The contact telephone numbers/Mobile numbers and office email IDs of the officers nominated must be mentioned in the nomination letter to enable this office to contact the officers directly on all training related matters.
6. Nominated officer may kindly book their journey tickets after receipt of confirmation from NCA-F.
7. Accommodation and food shall be provided at NCA-F Hostel, NICF Campus, Ghitorni.
8. The trainees are not allowed to bring their families during the training program and request for accommodation for said period in NCA-F hostel for their families may not be entertained.
9. All participants should have government email IDs.
10. Training is mandatory for all the nominated officers. Exemption would be accepted only in special circumstances with the approval of competent authority i.e Sr. DDG(PAF), DoP HQ New Delhi.

This issues with the approval of Competent Authority.


(Pooja Gupta)
Director (TAR)
NICF, Ghitorni

To

1. The CGCA, New Delhi.
2. Sr. DDG (PAF), DoP HQ, New Delhi.
3. The concerned Pr. CsCA/CsCA.
4. The concerned GM(F)/DAP.

Copy to :

1. Sr. PPS to Member (F), Digital Communications Commission, Sanchar Bhawan, New Delhi.
2. PPS to Advisor(F) DoT HQ, Sanchar Bhawan, New Delhi.
3. PS to DDG(E&TF), DoT HQ, Sanchar Bhawan, New Delhi.
4. PS to Jt. CGCA(C&A), New Delhi.
5. PS to Director (SEA/Trg & Fin), DoT HQ, Sanchar Bhawan, New Delhi.
6. PS to Director (PA-Admn), DoP (HQ), Dak Bhawan, New Delhi.

Annexure-A'

SL NO	STAF FNO	NAME OF THE OFFICERS (MS./MR.)	DOA AS AO	PRESENT PLACE OF POSTING
1.	10836	MOUSUMI GHOSH	30-06-2022	PAO WEST BENGAL
2.	10861	DILIP KUMAR	19-05-2022	PAO BIHAR
3.	10865	SAIKAT DUTTA	15-06-2022	PAO WEST BENGAL
4.	10867	HAREKRUSHNA SAHOO	20-05-2022	CCA ODISHA
5.	10870	AMIT TRIPATHI	25-05-2022	DOP HQRS.
6.	11361	ANURADHA TUPAKULA	01-06-2022	PAO ANDHRA PRADESH
7.	11535	DILEEP KUMAR MEENA	19-05-2022	Pr. CCA, Delhi
8.	10872	ASHOK KUMAR MAURYA	20-05-2022	PAO UTTARAKHAND
9.	10876	ANIT AXERIA	14-06-2022	DOT HQRS.
10.	10877	MAITREYI CHAKRABARTI SARKAR	30-06-2022	CCA WEST BENGAL
11.	10881	RITU SINGH	01-07-2022	CGCA
12.	10882	SHREEVIDHYA GOPALAKRISHNAN	20-05-2022	PAO MAHARASHTRA
13.	10883	RAKSHA AGGARWAL	26-05-2022	PAO Punjab
14.	10884	SREEJA SABAREESH VARMA	30-06-2022	CCA GUJARAT
15.	10885	SHOVAN HALDER	24-05-2022	PAO JHARKHAND
16.	10886	BARNALI BHATTACHARJEE	27-06-2022	CGCA
17.	10888	MEENAKSHI JAISWAL	01-07-2022	CGCA
18.	10890	DEBOLINA PAUL	30-06-2022	PAO WEST BENGAL
19.	10896	SARAVANAKUMAR K	01-06-2022	PAO TELANGANA
20.	10897	VISHNU BHANUDAS BORADE	17-06-2022	PAO MAHARASHTRA
21.	10900	DEBJEET MUKHOPADHYAY	26-05-2022	RAKNPA
22.	10901	NAGALAKSHMI S	24-05-2022	PR. CCA TAMIL NADU
23.	10902	LOVELY CHOWDHURY SENGUPTA	30-06-2022	DOT HQRS.
24.	10903	C V V NAGARAJU	01-06-2022	PAO ANDHRA PRADESH
25.	10909	SUDIP SUR	26-05-2022	PAO UTTAR PRADESH
26.	10911	ANJANA LILLY C	23-05-2022	PAO MAHARASHTRA
27.	10914	ADITYA DAS	01-07-2022	CCA NE I
28.	10915	RAMACHANDRAN P.	21-06-2022	PAO MAHARASHTRA
29.	10916	BAPI RAJU VENKATA BHASKARA NAGENDRA GADE	26-05-2022	DOP HQRS.
30.	10917	ABANI KUMAR DAS	26-05-2022	CCA JHARKHAND
31.	10918	RAMACHANDRAN S	20-05-2022	PAO MADHYA PRADESH
32.	10919	S RAKESH KUMAR	31-05-2022	DOT HQRS.
33.	10920	BIRAJ TALUKDAR	24-05-2022	CCA ASSAM
34.	10922	BHANU TUMU	23-05-2022	PAO MAHARASHTRA
35.	10923	DHANYA J. PRAKASH	09-06-2022	Pr. CCA Tamil Nadu
36.	10924	TANMOY BISWAS	01-06-2022	DOP HQRS.
37.	10925	DHEERAJ KUMAR SHRIVASTAVA	19-05-2022	PAO Uttar Pradesh
38.	10926	SURENDRA PAIDI	20-05-2022	CCA MADHYA PRADESH
39.	10927	KESHAB CHANDRA DUTTA	29-08-2022	DOT HQRS.
40.	10928	MUTHUPRIYA A	20-05-2022	PAO MAHARASHTRA
41.	10929	HAJARI LAL KUMAWAT	18-05-2022	CCA HIMACHAL PRADESH
42.	10930	RIMPLE GUPTA	16-06-2022	PAO Punjab
43.	10931	ANANTHI K	20-05-2022	PAO TAMIL NADU
44.	10932	DINESH KUMAR R.	29-06-2022	CGCA
45.	10933	PARAMITA BHADRA PAINE	30-06-2022	DOT HQRS.
46.	10934	PANKAJ SNEHI	24-05-2022	PAO Bihar
47.	10935	RAMESH KUMAR CHATTRIYA	17-06-2022	DOP HQRS.
48.	10936	DHANENDRA KUMAR VISHWAKARMA	03-06-2022	CCA MP
49.	10937	VIKAS KUMAR	19-05-2022	CCA Jharkhand
50.	10938	ARUN KUMAR JHA	19-05-2022	DoT HQ