



Government of India
Ministry of Communications
Department of Telecommunications
National Communications Academy - Finance
NICF Campus, Ghitorni, New Delhi-110047

No. 1-155/NICF/TAR/ One-week Trg Gr. B of DoP /2025-26 Dated- 02.5.2025

Subject: One week Capacity Building Program on Pension and Internal Audit/Financial Advice for Group B Officers (IP&TAFS) DoP & DoT-reg

The Competent Authority has decided to conduct one-week capacity building program as per the particulars mentioned below:

Course Name	:	CBP on Pension and Internal Audit/Financial Advice Training for Gr. B Officers (IP&TAFs)
Duration	:	One Week
Period	:	13.05.2025 to 16.05.2025
Venue	:	NCA-F, NICF Campus Ghitorni
Mode of Training	:	Offline mode
Last Date for receipt of nomination	:	07.05.2025

2. Topics to be covered:

- Pension & other retirement benefits under OPS, NPS & UPS
- Service book verification for Pension orientation program for the retiring Govt. officials
- Procedure regarding NPS, NPS Lite, PRAN Generation
- SAMPANNN; An overview
- Financial Advice & Roles of IFA
- Digital Forensics & Forensic Auditing
- Internal Audit & Control Mechanisms
- Discussion of questionnaire for Internal Audit, Vetting of Audit Report & Pension Audit

3. Learning Objective: To understand concepts related to Pension, Internal Audit & Financial Advice.

4. Target Population: Group B Officers (Sr. AO/AO/AAO) of all the units of DoP (PA Wing/PAOs) & DoT.

5. The Controlling Officers are requested to nominate at least one suitable officer for the above program & send his/her details i.e. name, designation, mobile

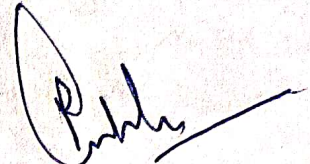
number, email address etc., to the undersigned at **nicf.moc@gov.in**, within the prescribed time.

6. All trainees will be provided with food and accommodation by the NCA-F at the hostel located within the NICF campus.

7. The trainees are advised not to bring their families during the training period. Any request for providing additional Hostel facilities for the families of the trainees will not be entertained.

8. Nominated Officers may book their journey tickets after receipt of confirmation from NCA-F. For any other query/clarification, please reach out to Sh. Gadadhar Rath, Course Coordinator, (Mobile No.9437160036).

This issues with the approval of Competent Authority.



Director (TAR)
NCA-F, Ghitorni

To

1. The CGCA, New Delhi
2. Sr. DDG (PAF), DoP HQ, New Delhi
3. All CsCA/All GM (F)/DAPs/ PAOs

Copy to :

1. PPS to Advisor (F), DoT(HQ), Sanchar Bhawan, New Delhi.
2. PS to DDG(E&TF), DoT(HQ), Sanchar Bhawan, New Delhi.
3. PS to Jt. CGCA(C&A), New Delhi
4. PS to Director (SEA/Trg.&Fin) DoT(HQ), Sanchar Bhawan, New Delhi.
5. PS to Director (PA-Adm), DoP(HQ), Dak Bhawan, New Delhi.
6. AO (Establishment), NCA-F, Ghitorni.