



भारत सरकार | Government of India
संचार मंत्रालय | Ministry of Communications
दूरसंचार विभाग | Department of Telecommunications
राष्ट्रीय संचार अकादमी-वित्त (एन०सी०ए०-एफ) | National Communications Academy-Finance (NCA-F)
महरौली-गुरुग्राम मार्ग, घिटोरनी | Mehrauli-Gurgaon Road, Ghitorni
नई दिल्ली-110047 | New Delhi – 110047

File No. 11-98/MK/SARAS&UPS/2024-25/NCA-F

Dated: 24.04.2025

To

All Pr. CsCA/CsCA/Jt. CsCA

Sub: 1-Day Training Programme on “SARAS” -reg

National Communications Academy - Finance (erstwhile NICF) is organizing a 1-day Training Programme for DoT officers from each office. The subject and schedule of the programme is as under:

Sl. No.	Topic	Date	Venue
1	SARAS	16.05.2025	Academic Block, NCA-F

Introduction:

The 1-Day Training Programme on SARAS will have a dedicated session on the SARAS platform, aimed at strengthening financial management.

Learning Objectives:

- Gaining hands-on exposure to the SARAS platform for effective financial reporting, fund tracking, and transparency and its latest updates.
- Identifying common pain points and learn practical strategies to overcome them effectively

Target Population: At least two officers from each circle who are involved in handling SARAS—one from Group A (Jt. CCA / Dy. CCA / ACCA) and one from Group B (Sr. AO / AO)—may be nominated. Preference should be given to senior officers in both groups.

Last date of receipt of nominations: 09.05.2025

Course Director : Sh. Shailesh Bansal (Mob: 9899226768)
Course Coordinator : Ms. Taruni Pandey (Mob:9083037992)
Nodal Officer : Sh. Gopal Singh (Mob:9425201638)

Competencies addressed : D-111

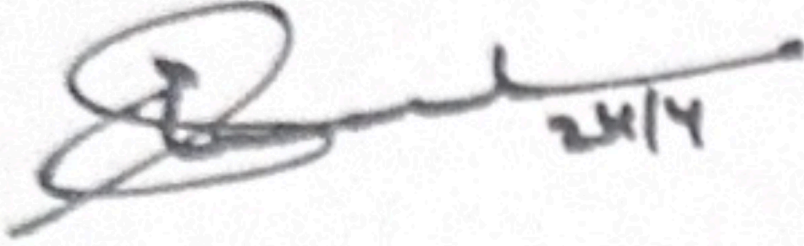
सर्व ज्ञानं तस्य लभ्यते यः पुनः विद्या ॥

All knowledge is gained by those who seek the path of wisdom

General Instructions:

- All the nominated officers are requested to kindly fill nominations for the said training program through Competency Portal of DoT only.
- Training will be conducted in Physical Mode at NCA-F, New Delhi.
- Food and lodging for the participants will be arranged at NCA-F Campus during the Training.
- In case of any query/clarification, offices may contact Nodal Officer Sh. Gopal Singh, Sr. AO (OT Training) Mobile No. 9425201638.

This issues with the approval of the Competent Authority.



Shailesh Bansal
Course Director
NCA-F, Ghitorni

Copy to:

1. PPS to Secretary (T), DoT, New Delhi
2. PPS to Member (F), DCC, New Delhi
3. PPS to CGCA, New Delhi
4. PPS to Advisor (F), DoT HQ, New Delhi
5. PS to DG, NCA-F
6. JS (T), DoT HQ
7. DDG (CBT), DoT HQ

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