

" A Circular"



**Government of India
Ministry of Communications
Department of Telecommunications
National Communications Academy (Finance)
NICF Campus, Ghitorni, New Delhi-110047**

No: 1-151/NICF/TAR/Webinar/2024-25
To,

Dated. 24.03.2025

1. The CGCA, MTNL Building, New Delhi
2. Advisor (F), DoT HQ, New Delhi
3. Secretary, TRAI, New Delhi
4. DG, NTIPRIT, Ghaziabad
5. Sr. DDG (PAF), DoP HQ, New Delhi
6. All Pr.CsCA/CsCA/GMs(F)/DAPs
7. Sr. DDG, TEC
8. CMD, BSNL, New Delhi
9. CMD, MTNL, New Delhi.
10. DG, TSDSI, New Delhi
11. ED, C-DoT, Delhi
12. Director, BBNL, New Delhi
13. Director, WMTDC, Ghitorni, New Delhi
14. Deputy General Manager, TCIL
15. Deputy General Manager, ITI

Subject: - Conduction of Webinar on "Tax Calculation/Management for Government employees" at NCA-F -reg

National Communications Academy-Finance (NCA-F), an 'Utkrisht' level Central Government Training Institute under Ministry of Communications, is going to conduct a Webinar for all Officers/Officials of DoT/ DoP. The schedule of Webinar is as under: -

Topic	Date & Time	Last date for nomination
Tax Calculation/Management for Government employees	27.03.2025 (11:00 AM to 01:00 PM)	25.03.2025

Introduction	Effective tax management is essential for government employees to optimize their earnings, comply with tax regulations, and maximize available benefits. This webinar aims to provide a clear understanding of tax planning strategies, deductions, exemptions, and recent updates in tax laws applicable to government employees. The webinar aims to explain the Indian Income Tax System and to understand the various incomes under different heads. By the end of this session, participants will gain practical insights into managing their taxes efficiently, avoiding common pitfalls, and ensuring financial well-being.
Learning Objectives	<ul style="list-style-type: none">• Understand Taxation for Government Employees – Learn about Income Tax Rules, slabs, and exemptions specific to government employees.• Explore Allowances and Deductions – Gain insights into tax-


saving allowances (HRA, TA, DA) and deductions under various sections of the Income Tax Act.

- **Optimize Tax Planning** – Learn strategies to reduce tax liability legally through investments, rebates, and exemptions.
- **Stay Updated on Tax Laws** – Get information on the latest changes in tax regulations affecting government employees.

All the units of DoT and DoP viz CGCA, CsCA, GMs (Finance), DsAP office, SEA/DoT HQ and PAF/DoP HQ, PSUs and various organizations associated with DoT/DoP are requested to nominate minimum two suitable officials/officers from their respective units for attending this webinar at stipulated time as mentioned above.

The controlling offices of the respective units are requested to provide details of nominated officers viz name, designation, mobile number, email address etc. in advance. All the nominations should be addressed to the undersigned and to be emailed at <nicf.moc@gov.in>. In case of any query/clarification, Sh. Ashwani Kumar, Course Coordinator (Mob: 9350977985) or Sh. Gadadhar Rath, Dy. Course Coordinator (Mobile No. 9437160036) may be contacted.

This issues with the approval of the competent authority.


(Pooja Gupta)
Director, NCA-F
24/3/25

Copy to:

1. PA to DG, NCA-F, NICF Campus, Ghitorni, New Delhi-110047.
2. Director Trg. Finance, DoT HQ, for kind information.
3. Director (TER), NCA-F for nomination and uploading of circular on office website.
4. Faculty of webinar.
5. Office copy.