



Government of India
Ministry of Communications
Department of Telecommunications
National Communications Academy - Finance
Mehrauli Gurgaon Road, Ghitorni, New Delhi-110047

File No. 7-20/DG/Postal/NICF-2023

Date: 27.12.2024

To

CPMGs of Postal Circles

Sub:- Capacity Building on GST-related matters on 16.01.25 and 17.01.25 organised by NCA-F

The National Communications Academy - Finance (erstwhile NICF), an *Utkrisht* Central Training Institute under the Ministry of Communications, is organizing a “**Capacity Building workshop on GST related Matters**” with the approval of the Secretary (Posts) for Head of PAOs and DPS HQs. The details of the workshop are as below:

Course	Postal Training/2024-25/01
Duration	2 Days
Period	16.01.2025 to 17.01.2025
Timing	0930 Hrs to 1800 Hrs
Venue	Academic Block, NCA-F, New Delhi
Target Population	Group 'A': Head of PAOs and DPS HQs

Introduction and Learning Objectives:

The workshop aims to enhance the knowledge and skills regarding the provisions, rules, and practical aspects of Goods and Service Tax (GST), enabling effective compliance and decision-making for the Heads of PAOs and DPS HQs. The following learning objectives are to be achieved:

- Design and Structural Issues of GST
- GST - Legislation, Rules and Regulations, GST Provisions
- Compliance and Regulatory aspects of GST
- Operational Aspects of GST
- Operational and department-specific aspects of GST

The last date for sending the nominations: is 08.01.2025 (Wednesday)

- All the Heads of Postal Circles / Controlling Officers are requested to send nominations (through email) for the said training program. A list of final participants will be shared by NCA-F before the workshop well in time.
- Workshop would be conducted in Physical Mode at NCA-F, Ghitorni New Delhi.
- Food and Lodging for the participants will be arranged at the NCA-F campus during the training.

- While sending the nominations, along with the name of the officer concerned, his/her Mobile number and Email ID must be submitted by the concerned office to enable this office to contact the officer and convey information, if any.
- In case of any query or clarifications feel free to contact us.
- All related correspondence (through email) may be sent to the Course Coordinator at the following number/email IDs:

Sh. Santosh Kumar Singh, AAO (Mob: 9523096341)
NCA-F, Ghitorni, New Delhi
Email: nicf.moc@gov.in, aaoit.nicf@gov.in



(Amarnath Ojha)
Course Director
NCA-F
9811075586

Copy to:

1. PPS to Secretary (Posts), Dak Bhawan, New Delhi
2. PPS to Secretary (Telecom), Sanchar Bhawan, New Delhi
3. PPS to Member (F), DCC, Sanchar Bhawan, New Delhi.
4. PPS to Sr. DDG (PAF), Dak Bhawan, New Delhi
5. PS to DG, NCA-F
6. PS to DDG (TER), PS to DDG(TAR)
7. Office copy.