



Government of India
Ministry of Communications
Department of Telecommunications
National Communication Academy (Finance)
NICF Campus, Ghitorni, New Delhi-110047

No. 8-83/NICF/TAR/ Four week Trg AOs/Sr.AOs/2024-25

Dated-20.01.2025
27

Subject: Four Week's Training for AOs/Sr.AOs working in DoP & DoT -reg.

The training course mentioned in the subject is scheduled to be conducted as per particulars given below:-

Course Name	: Training for AOs/Sr. AOs
Duration	: Four Weeks
Period	: 10.02.2025 to 07.03.2025
Venue	: Academic Block(Lecture Hall-29), NCA-F
Mode of Training	: Offline mode
Last Date for receipt of nomination	: 31.01.2025

2. The list of officer at Annexure'A' (attached with this circular) is in accordance with the list issued vide DoP HQ letter no. 5-5/24-PA Admn I/Ind Trg/AAO dated 20.02.2024.

3. The topics under different modules to be covered during the course of Training are as under:

- Administrative & Management Module
- Telecom Module
- Postal Module
- Behavioral Skill & Specialized Module

4. Learning Objective:

Understanding the concepts of Administrative & Management Module, Postal & Telecom Module and Behavioral Skill & Specialized Module.

5. Target Population:

Group B Officers (AOs/Sr.AOs) of all the units of DoP & DoT.

Overall In-charge of training	: Dr. D.K. Singhal, DDG (Mob:9413974274)
Course Director	: Ms. Pooja Gupta, Director(Mob:8810455467)
Course Coordinator	: Sh. Ashwani Kumar (Mob: 9350977985)
Dy. Course Coordinator	: Sh. Gadadhar Rath, AAO(Mob:9437160036)
Contact email-Id	: nicf.moc@gov.in

6. The nomination letter should include the contact telephone numbers, mobile numbers, and office email IDs of the nominated officers for enabling this office to reach them directly for any training-related matters.

7. Nominated officer may kindly book their journey tickets after receipt of confirmation from NCA F. Accommodation and food shall be provided at NCA-F Hostel, NICF Campus, Ghitorni.

8. The trainees are not allowed to bring their families during the training program and request for accommodation for said period in NCA-F hostel for their families may not be entertained.

9. All participants should have government email IDs. Training is mandatory for all the nominated officers. Exemption would be accepted only in special circumstances with the approval of competent authority i.e Sr. DDG(PAF), DoP HQ New Delhi.

This issues with the approval of Competent Authority.


Director
NCA-(F), Ghitorni

To

1. The CGCA, New Delhi.
2. Sr. DDG (PAF), DoP HQ, New Delhi.
3. The concerned Pr. CsCA/CsCA.
4. The concerned GM(F)/DAP.

Copy to :

1. Sr. PPS to Member (F), Digital Communications Commission, Sanchar Bhawan, New Delhi.
2. PPS to Advisor(F) DoT HQ Sanchar Bhawan, New Delhi.
3. PS to DDG(E&TF), DoT HQ Sanchar Bhawan, New Delhi.
4. PS to Jt. CGCA(C&A), New Delhi.
5. PS to Director (SEA/Trg &fin), DoT HQ Sanchar Bhawan, New Delhi.
6. PS to Director(PA-Admn), DoP (HQ), Dak bhawan, New Delhi.

List of nominated AOs/Sr. AOs

Sl No.	Staff No.	Name of the Officers (Ms./Mr.)	Present palace of posting
1	10832	SAHABUDDIN LASKAR	PLI, Dte
2	10836	MOUSUMI GHOSH	CCA NE-II
3	10859	MAUSUMI GHOSH	PAO Kolkata
4	10861	Sh. DILIP KUMAR	CCA BIHAR
5	10865	SAIKAT DUTTA	PAO WEST BENGAL
6	10867	HAREKRUSHNA SAHOO	CCA ODISHA
7	10870	AMIT TRIPATHI	DOP HQRS.
8	10871	DALIA BANERJEE	PAO WEST BENGAL
9	10995	Sh. PRANAB KUMAR ROY	CCA BIHAR
10	11059	MANIDEEPA MAITI	PR. CCA KOLKATA
11	11076	PRABIR KUMAR DAS	PAO MAHARASHTRA
12	11361	ANURADHA TUPAKULA	PAO ANDHRA PRADESH
13	11535	DILEEP KUMAR MEENA	PAO RAJASTHAN
14	10872	ASHOK KUMAR MAURYA	PAO UTTARAKHAND
15	10876	ANIT AXERIA	DOT HQRS.
16	10877	MAITREYI CHAKRABARTI SARKAR	CCA WEST BENGAL
17	10879	NIYAS B	PAO TAMIL NADU
18	10881	RITU SINGH	PAO UTTAR PRADESH
19	10882	SHREEVIDHYA GOPALAKRISHNAN	PAO TAMIL NADU
20	10883	RAKSHA AGGARWAL	CCA HARYANA
21	10884	SREEJA SABAREESH VARMA	CCA GUJARAT
22	10885	SHOVAN HALDER	PAO JHARKHAND
23	10886	BARNALI BHATTACHARJEE	CGCA
24	10887	APURBA LILA DAS	CCA ASSAM
25	10888	MEENAKSHI JAISWAL	PAO UTTAR PRADESH
26	10890	DEBOLINA PAUL	PAO WEST BENGAL
27	10891	RADHA TANUJA V RAYAPATI	PAO ANDHRA PRADESH
28	10892	MONGALA KARMAKAR	PAO DELHI
29	10894	ARUP PHUKAN	PAO ASSAM
30	10895	MANISH TATVEDI	PAO RAJASTHAN
31	10896	SARAVANAKUMAR K	PAO TELANGANA
32	10897	VISHNU BHANUDAS BORADE	PAO MAHARASHTRA
33	10899	SANTANU JANA	CCA UP (EAST)
34	10900	DEBJEET MUKHOPADHYAY	RAKNPA
35	10901	NAGALAKSHMI S	PR. CCA TAMIL NADU
36	10902	LOVELY CHOWDHURY SENGUPTA	DOT HQRS.
37	10903	C V V NAGARAJU	PAO ANDHRA PRADESH
38	10905	OM PRAKASH GUPTA	PAO RAJASTHAN
39	10906	K PADMAVATHI	PAO KARNATAKA
40	10907	TAMALIKA PODDER	PR. CCA KOLKATA
41	10909	SUDIP SUR	PAO UTTAR PRADESH
42	10910	ANIL KUMAR SHARMA	PAO ASSAM
43	10911	ANJANA LILLY C	PAO TAMIL NADU
44	10912	DEBASISH GUHA THAKURTA	PAO JHARKHAND
45	10913	PREETHA MOHAN	PAO KERALA