Government of India
Ministry of Communications
Department of Telecommunications
National Communication Academy - Finance
Mehrauli Gurgaon Road, Ghitorni, New Delhi-110047

File No: 7-24/SAMPANN/Project/2022-23

To,

1. The CGCA, UID Building, New Delhi.
2. Advisor (F), DoT HQ, New Delhi.
3. All CCA Units (Pr. CsCA/CsCA)

Sub: Hands on Training on SAMPANN & Pension Theory from 18.09.2024 to 20.09.2024-reg.

Resp. Sir/Madam,

NCA-F, an Utkrisht level central government training institute under the Ministry of Communications, is organizing Hands on Training on SAMPANN & Pension Theory as per the particulars given below:

Course No.	SAMPANN/2024/02
Duration:	3 Days
Period:	18.09.2024 to 20.09.2024
Timing:	10:00 Hrs to 17:30 Hrs Daily
Venue:	Academic Block, NICF

Introduction & Objectives:

SAMPANN or "System for Accounting and management of pension" is the brand name for Comprehensive Pension Management System (CPMS). It a seamless pension processing system through integrated software, which would bring the processing, sanctioning, authorization and payment units under a common platform.

Learning objective:

- Terminal benefits and pension rules, calculations, etc.

- User creation, Assigning Role Rights, Pensioner profile creation.

- Form-7 personal and Family Detail, HoO Module, Family Pension Cases, DSC enrollment

- Revisions (Family, Commutation Payment, Withheld Release, Pay Revision etc.

- PDA Section, LC Updation, Supplementary Bill, Monthly Bill Processing

- Account Updation, Deferred Gratuity Payment, Jeevan Pramann, Bill Reprocess

- Bank Migration Module, BSNL VRS Module (Commutation revision. Family Conversion)

- Transfer Module, Pensioners Dashboard, Mobile App, Miscellaneous

- Target Population: Group 'B' and 'C' Officers of DoT HQ and its field units.

- Last date for sending the nominations: 12.09.2024

- Maximum number of participants: 30

Please note that NICF will issue a confirmed list of 30 participants after the last date of accepting nominations. The participants are advised to wait for confirmation before booking travel tickets.

Course Director: Sh. Kunal Srivastava, Dy. Director (TPR)Cours

Coordinator: Sh. Santosh Kumar Singh, AAO (IT & Training)

Contact email-ID: nicf.moc@gov.in, aaoit.nicf@gov.in

- All the Head of Offices are requested to send the nominations (through email) for the said training program.
- It may please be ensured by Head of Office that the Officers nominated for the training program is not undergoing any other training during the date of the current program, for which nomination is being sought.
- While sending the nominations, along with the name of Officer concerned, Designation, Mobile number and Email ID must be submitted by the concerned office for electronic communication with the participants accordingly.

Sl. No.	Name	Designation	Ph. No.	Email-ID

Training would be conducted at NCA-F (NICF Campus), Opposite Pillar No. 152, M G Road, New Delhi-110030.

The food and lodging would be provided at NICF Hostel to the officers nominated for the training. The participating officers shall not be eligible to claim reimbursements towards lodging/boarding and fooding for the duration of the course.

All related correspondences may be sent to the following address:

Sh. Kunal Srivastava, Dy, Director (TPR) (Mob. – 08800888898)
E-mail- srivastava.kunal@gov.in

Sh. Santosh Kumar Singh, AAO (IT & Training) (Mob. 9523096341)
E-mail- **aaoit.nicf@gov.in**

Kunal Srivastava
Dy. Director (TPR) NCA-F
Ghitorni, New Delhi.

Copy to:

1. PS to DG, NCA-F
2. PS to DDG (E & TF), DoT HQ, Sanchar Bhawan, New Delhi
3. PS to Jt. CGCA (BA & IT), O/o CGCA, Delhi with request to nominate faculties for hands on sessions on 19th and 20th Sep.
4. AO (Hostel Warden) for making suitable arrangements inn NICF Hostel.