



Government of India
Ministry of Communications
Department of Telecommunications
National Institute of Communication Finance
Mehrauli Gurgaon Road, Ghitorni, New Delhi-110047

FNo. 7-33/Workshop/TPR/NICF-2023

Dated:- . 08.2024

To, 1.The CGCA,UIDAI Building,New Delhi
2.Advisor(F), DoT HQ, New Delhi
3.Sr.DDG (PAF), DoP HQ,Delhi
4.All Pr.CsCA/ CsCA
5.All GMs(F)/ DAPs

Subject:- Offline Workshop on "GST & Income Tax" from 27th August to 28 August:- reg.

The National Institute of Communication Finance, an **Utkrisht** rated apex level Central Training Institute of Ministry of Communications, will be conducting the following Capacity Building Programme for Group B' & 'C' Officers/O cials of DoT, and associated field units and Group "B" officers of DoP as under:-

Course No.	
Duration	02 days
Period	27.08.2024 to 28.08.2024 (Tuesday & Wednesday)
Timing	(10.00AM to 18.00PM)
Venue	Classroom 115, 1 st Floor, Academic Block, NICF

Learning Objectives:

The course aims to train the sta on various aspects of **GST & Income Tax** matters. The course intends to make the sta capable to handle such GST & Income Tax matters in o ce and act as trainers on the same in their respective offices.

Target Population: Gr "B"/ Gr "C" officers/staff of DoT and its field units and Group "B" officers of DoP and its field units.

Maximum number of participants: 30 (NICF shall issue confirmed list of participants a week before the training starts).

Last date for sending the nominations: 21.08.2024.2024 (Wednesday)

Contact email-Id: nicf.moc@gov.in

Course Director: Sh. Kunal Srivastava, Dy. Dir.(TPR), NICF

Course Coordinator: Sh. Rabi Narayan Dash, AAO, NICF

- All the Head of Offices/Circles are requested to send the nominations (through email only to nicf.moc@gov.in, with copy to dg.nicf-dot@gov.in) for the said training program
- It may please be ensured by head of office/circle that the officer nominated for the training program is not undergoing any other training during the dates of the current program, for which nomination is being sought.

- While sending the nominations, along with the name of officer concerned, designation, mobile number and Email Id must be submitted by the concerned office for electronic communication with the participants accordingly.

S.No.	Name of Officer	Designation	Email	Mob.No.

- Training would be conducted at National Institute of Communication Finance (NICF), opposite Pillar No. 152, M.G. Road, New Delhi-110030.
- The fooding and lodging would be provided at NICF Hostel to the officers nominated for the training. The nominated officers shall not be eligible to claim reimbursements towards these. Any doubts/queries may be sent to the following:

Sh. Kunal Srivastava, Dy. Director(TPR)

Mob. 08800888898)

e-mail- srivastava.kunal@gov.in

Kunal
5/8/24
(Kunal Srivastava)
Dy. Director NICF, Ghitorni,

Copy to:

1. AO, (Warden), Hostel NICF for necessary lodging and fooding arrangements.
2. AO, (Coord.), NICF
3. Office copy