



**Government of India  
Ministry of Communications  
Department of Telecommunications  
National Communication Academy-F  
NICF Campus Ghitorni, New Delhi-110047**

Dated-21.08.2024

1-153/NICF/TAR/ E-Bill /2024-25

To,

The Pr. CCA Delhi, Kolkata, Hyderabad, Chennai, Tamil Nadu, Mumbai, CCA Jammu & Kashmir, Himachal Pradesh, Punjab, Haryana, Uttar Pradesh (West), Meerut, Uttar Pradesh (East), Lucknow, Rajasthan, Gujarat, Maharashtra & Goa, Karnataka, Kerala, Bihar, Jharkhand, West Bengal, Assam, NE-I, Shillong (Meghalaya), Telangana, Madhya Pradesh, Chhattisgarh, Odisha, Andhra Pradesh, Jt. CCA Uttarakhand, Andaman & Nicobar, NE-II, Dimapur (Nagaland),

**Subject: Training of DoT Officers/Officials for Implementation of E-Bill  
Module -reg**

Sir/Madam,

National Communication Academy-Finance is going to conduct one day training of identified PD Checkers & PD Makers working in DoT HQ and its field units for the implementation of 'e-bill system' module in PFMS, as per list (Annexure-A,B,C &D) provided by DoT HQ vide letter No. 46-13/Accounts-I/PFMS/e-bill/2023/4739-41 dated 16.08.2024. The schedule of training is as below:

<b>Course Name</b>	<b>:</b>	<b>Implementation of E-Bill Module</b>
<b>Duration</b>	<b>:</b>	<b>One day</b>
<b>Period</b>	<b>:</b>	<b>22.08.2024, 23.08.2024, 27.08.2024, 28.08.2024 29.08.2024, 30.08.2024 &amp; 02.09.2024(Reserve day)</b>
<b>Venue</b>	<b>:</b>	<b>SAMPANN LAB, NCA-F, NICF Campus, Ghitorni</b>
<b>Mode of Training</b>	<b>:</b>	<b>Offline mode</b>

2. The topics to be covered during this training program are mentioned below:

- e-claim, e-sanction and e-bill for payment and accounting by PAOs.

**Learning Objective:**

Understanding the concepts of 'e-bill system' module in PFMS

**Target Population:**

PD Makers & PD Checkers in Department of Telecommunication

**Overall In-charge of training :** Dr. D.K. Singhal, DDG (Mob:9413974274)  
**Course Director :** Ms. Pooja Gupta, Director(Mob:8810455467)  
**Course Coordinator :** Sh. Ashwani Kumar, AO(Mob: 9350977985)  
**Dy. Course Coordinator :** Sh. Gadadhar Rath, AAO(Mob:9437160036)  
**Contact email-Id :** nicf.moc@gov.in

The first three batches scheduled for 22.08.2024, 23.08.2024 and 27.08.2024 are earmarked for DoT HQ and its local field units as per Annexure A, B & C. The remaining 28 units of DoT are enlisted in Annexure D attached with ibid letter dated 16.08.2024. Therefore, the controlling offices are requested to nominate identified officers/officials for one day training as per following arrangement of batches in accordance with Annexure-'D'

Sl No.	Batches as per Annexure 'D'	Scheduled date
01.	Batch 4 (Units listed from Serial No. 01 to 12)	28.08.2024
02.	Batch 5 (Units listed from Serial No. 13 to 24)	29.08.2024
03.	Batch 6 (Units listed from Serial No. 25 to 28)	30.08.2024

All the nominations are to be addressed to The Director (TAR), O/o DG, NCA-F NICF Campus, Opp. Metro Pillar No. 152, Mehrauli Gurgaon (MG) Road, Ghitorni, New Delhi – 110047 or to be e-mailed at [nicf.moc@gov.in](mailto:nicf.moc@gov.in)

All nominated officers will be provided food and accommodation facility by NICF, in the Hostel at NICF Campus.

In case of any query/clarification, please contact Course Co-ordinator/Dy. Course Co-ordinator.

This issues with the approval of Competent Authority.

  
(Pooja Gupta)  
Director (TAR)  
NICF, Ghitorni  
27.8.24

Encls: Annexure'D'

Copy to :-

1. PS to DDG, (Trg.Fin) DoT HQ for kind information please.
2. PS to CGCA, O/o CGCA for kind information please.