



Government of India
Ministry of Communications
Department of Telecommunications
National Institute of Communication Finance
Mehrauli Gurgaon Road, Ghitorni, New Delhi-110047

File No. 7-44/DG/Webinar/2022-23/NICF

To,

1. The CGCA, UIDAI Building, Delhi
2. Advisor (F), DoT HQ, New Delhi
3. DG, NTIPRIT, Ghaziabad
4. DG, RAKNPA, Ghaziabad
- 5 AS & FA, Dak Bhawan
6. Sr. DDG (PAF), DoP HQ, Delhi
7. Sr. DDG, Telecommunication Eng. Center
- 8, All CPMG/PMG
9. All Pr. CCA /CsCA/GMs (F)/DAPs
10. CMD, BSNL, New Delhi
11. CMD, MTNL, New Delhi
12. DG, TSDSI, New Delhi
13. ED, C-DoT, Delhi
14. Secretary, TRAI
15. Director, BBNL, New Delhi
16. Director, WMTDC, Ghitorni, Delhi
17. CMD, TCIL.
18. Deputy General Manager, ITI

Subject: - Conducting Webinar on “Communication Skills & Vigilance Administration”- reg.

National Institute of Communication Finance (NICF), an ‘Utkrishi’ level Central Government Training Institute under Ministry of Communications, will be conducting the following webinar for Group B and C officers/officials. The subjects and schedule of webinar is as under: -

Sl. No.	Topic	Date & Timing	Last date of receipt of nomination
1.	Communication Skills.	16.07.2024 (11:00 AM to 01:00 PM)	14.07.2024
2.	Vigilance Administration	23.07.2024 (11:00 AM to 01:00 PM)	21.07.2024

All the units of DoT and DoP HQ viz CGCA, CCA, GMs (Finance), DAP office, SEA/DoT HQs and PAF/DoP HQ, PSUs and various organization associated with DoT/DoP are requested to nominate suitable officers for webinars within the stipulated date for nomination as mentioned above against the webinar subject.

While nominating officers for webinar, the controlling offices are requested to provide details of nominated officers viz name, designation, mobile number, email address etc.

All the nominations are to be addressed to Dy. Director, O/o DG, NICF, Opp. Metro Pillar No. 152, Mehrauli Gurugram (MG) Road, Ghitorni, New Delhi – 110047 or at email address **aaoit.nicf@gov.in**

In case of any query/clarification, offices may contact Sh. Santosh kr. Singh, AAO (Webinar) Mobile No. 9523096341.

**Signed by Kunal
Srivastava**

Date: 02-07-2024 11:12:04

Kunal Srivastava)
Dy. Director, NICF

Copy to:

1. PA to DG, NICF, Ghitorni, New Delhi-110047.
2. Director Trg. Finance, DoT HQ, for kind information
3. Director, TER, NICF, for uploading of circular on NICF Website
4. All Faculties of webinar
5. Office copy.