



**Government of India**  
**Ministry of Communications**  
**Department of Telecommunications**  
**National Institute of Communication Finance**  
**Mehrauli Gurgaon Road, Ghitorni, New Delhi-110047**

**File No. 14-10/NICF/IT/ITCOURSE/2023**

**Dated: .06.2024**

**To,**

1. The CGCA ,UID Building, New Delhi.
2. Asvisor (F), DoT HQ, New Delhi.
3. Sr. DDG(PAF), DaK Bhawan, New Delhi
4. All CCA Units (Pr. CsCA/CsCA)
5. All GMs (F)/ DsAP
6. DDG (C&A) for CSS cadre.

**Sub: Refresher course on Legal Matters with Hands on Training on LIMBS from 01.07.2024 to 05.07.2024 -reg.**

Resp. Sir/Madam,

NICF, an **Utkrishi** level central government training institute under the Ministry of Communications, is organizing a Refresher Course on Legal Matters, including **Hands-on Training on LIMBS**, for Gr B and Gr C level officers of DoT/DoP and its field units as per the schedule below:

<b>Course No.</b>	<b>Legal Matters Refresher/2023/01</b>
<b>Duration:</b>	<b>5 Days</b>
<b>Period:</b>	<b>01.07.2024 to 05.07.2024</b>
<b>Timing:</b>	<b>10:00 Hrs to 17:30 Hrs Daily</b>
<b>Venue:</b>	<b>Academic Block, NICF</b>

- **Learning objective:** The course aims to train the participants on the various facts of legal matters like administrative law, handling court cases, para-wise replies, coordination with courts, etc. These topics shall be dealt in classroom style training. Additionally, there will be hands on training on LIMBS with experts from Ministry of Law.
- Target Population: Group 'B' and 'C' Officers of DoT HQ/DoP HQ and its field units.
- Last date for sending the nominations: 25.07.2024
- Maximum number of participants: 30 (only 1 nomination allowed from each office). **Please note that NICF will issue a confirmed list of 30 participants**

**after the last date of accepting nominations. The participants are advised to wait for confirmation before booking travel tickets.**

- **Course Director: Sh. Kunal Srivastava, Dy. Director (TPR)**
- **Course Coordinator: Sh. Santosh Kumar Singh, AAO (IT & Training)**
- **Contact email-ID: nicf.moc@gov.in,santoshkrs.bih.ae@cag.gov.in**

- All the Head of Offices are requested to send the nominations (through email) for the said training program.
- It may please be ensured by Head of Office that the Officers nominated for the training program is not undergoing any other training during the date of the current program, for which nomination is being sought.
- Whiel sending the nominations, along with the name of Officer concerned, Designaiton, Mobile number and Email ID must be submitted by the concerned office for electronic communication with the participants accordingly.

Sl. No.	Name	Designation	Ph. No.	Email-ID

- **Additionally, the prospective trainees are encouraged to undergo self-learning at IGOT website on topics of administrative Law and Labour law, developed by Sh. Gopal Singh, AO, NICF.**
- Training would be conducted at National Institute of Communication Finance (NICF), Opposite Pillar No. 152, M G Road, New Delhi-110030.
- **The food and lodging would be provided at NICF Hostel to the officers nominated for the training. The participating officers shall not be eligible to claim reimbursements towards lodging/boarding and fooding for the duration of the course.**
- All related correspondences may be sent to the following address:

Sh. Kunal Srivaastava, Dy, Director (TPR) (Mob. – 08800888898)  
E-mail-srivastava.kunal@gov.in

Sh. Santosh Kumar Singh, AAO (IT & Training) (Mob. 9523096341)  
E-mail- santoshkrs.bih.ae@cag.gov.in

Kunal Srivastava  
Dy. Director (TPR) NICF

Ghitorni, New Delhi.

Copy to:

1. PS to DG, NICF
2. PS to DDG (E & TF), DoT HQ, Sanchar Bhawan, New Delhi
3. PS to Jt. CGCA (C&A) , O/o CGCA, Delhi.
4. AO (Hostel Warden) for making suitable arrangements inn NICF Hostel.
5. AO (Coord) for arrangements in the computer lab.
6. AAO (IT) for uploading the notice on NICF website.