

A-Circular



Government of India
Ministry of Communications
Department of Telecommunications
National Institute of Communication Finance
Mehrauli Gurgaon Road, Ghitori, New Delhi-110047

File No: 11-66/MK/WS-GeM/2024-25/NICF**Dated: 31.05.2024**

To

CGCA, DoT, New Delhi
DG(T), DoT, New Delhi
Advisor (F)/Addl. CGCA, DoT, New Delhi
Sr. DDG (PAF), DoP, New Delhi
CMD, BSNL/MTNL/BBNL/ITI/C-DOT/TCIL DoT
CEO, C-DOT, New Delhi
All Head of CCA Units (Pr.CsCA/ CsCA/ JtCsCA)
All GMs (PAF)/DsAPs of Postal Circles

Sub: Integrated Training on Public Procurement: Mastering GFR, e-Procurement, and GeM under the framework of Mission Karmayogi – Functional Competency

The National Institute of Communication Finance is an Apex Level Central Training Institute under the aegis of the Department of Telecommunication and holds the prestigious “Utkrishi” accreditation under the Capacity Building Commission’s NSCSTI framework.

In pursuance to DoT Vigilance Wing L. No. 11-3/2023-V.Tech Dated 01.03.2023, a n **Integrated Training on Public Procurement: Mastering GFR, e-Procurement, and GeM** under the framework of Mission Karmayogi – Functional Competency is proposed to be held in physical mode as per the particulars given below:

Course No.	1106202402
Duration	3 days
Period	26.06.2024 to 28.06.2024
Timing	10:00 am to 05:15 pm
Venue	Academic Block, NICF Campus

Introduction & Objective:

Public procurement is vital for the efficient management of public resources. The General Financial Rules (GFR) provide a framework for transparency and

accountability, while e-procurement and the Government e-Marketplace (GeM) modernize and streamline procurement processes. The "Integrated Training on Public Procurement: Mastering GFR, e-Procurement, and GeM" aims to equip public officials and procurement professionals with essential knowledge and skills to navigate these systems effectively.

Learning Objective:

- Understand GFR: Provide a comprehensive understanding of General Financial Rules for transparency and compliance.
- Enhance e-Procurement Skills: Improve proficiency in using e-Procurement platforms for efficient procurement processes.
- Master GeM: Familiarize participants with GeM, including registration, bidding, and purchasing.
- Learn Best Practices: Share best practices and case studies for practical insights and strategies.
- Address Legal and Ethical Aspects: Highlight legal and ethical considerations to ensure integrity in procurement.
- Provide Hands-on Experience: Offer interactive sessions and simulations for practical application of skills.

Target Population:

Group 'A' Officers working in DoT, DoP, and Autonomous bodies/PSUs under DoT.

Last date of receipt of nominations: 12.06.2024

Maximum Number of participants: 30

Course Director : Sh. Ankit Anand, Director (Mob: 9810795825)

Course Coordinator : Sh. Amarnath Ojha, Dy. Director (Mob:9811075586)

Nodal Officer : Sh. Gopal Singh, AO (Mob: 9425201638)

Contact email-Id: nicf.moc@gov.in

- All the Head of Offices / Controlling Officers are requested to circulate this 'A' Circular internally and to all the offices/divisions/circles/wings under their control. Kindly send nominations (through email) for the said training program.
- The list of selected participants would be shared by NICF prior to the workshop well in advance for making travel arrangements.
- Those who have attended the workshop earlier are not required to attend again.
- The workshop will be conducted in Physical Mode at NICF, Ghitorni, New

Delhi.

- Food and lodging for the participants will be arranged at the NICF Campus during the training.
- While sending the nominations, along with the name of the officer concerned, his Mobile number and Email ID must be submitted by the concerned office to enable this office to contact the officer and convey information, if any.
- In case of any query or clarifications feel free to contact us.
- All related correspondence (through email) may be sent to the course coordinator at the following number/email IDs:

Sh. Kundan Kr. Singh, AAO(MKT)
Mob-: 9471899993
E-mail- nicf.moc@gov.in

(Amarnath Ojha)
Dy Director (MKT), NICF

Copy to:

1. PPS to Secretary (T), DCC, Sanchar Bhawan, New Delhi
2. PPS to Member (F)/Member (T)/ Member (S), DCC, Sanchar Bhawan, New Delhi
3. PPS to Administrator (USOF)/AS(T)/CVO DoT, New Delhi
4. PS to DG, NICF
5. DDG (CBT), DoT HQ
6. DDG (E&TF), DoT HQ
7. Director (Trg. Fin.), DoT HQ
8. Director (V Tech.), DoT HQ w.r.t. L. No. 11-3/2023-V.Tech Dated 01.03.2023