



Government of India  
Ministry of Communications  
Department of Telecommunications  
National Institute of Communication Finance  
Mehrauli-Gurgaon Road, Ghitorni, New Delhi

F. No. 3-98/TER/OT-Webinars/2024-25

Date:28.05.2024

To,

1. The CGCA, UIDAI Building, Delhi
2. Advisor (F), DoT HQ, New Delhi
3. DG, NTIPRIT, Ghaziabad
4. Sr. DDG (PAF), DoP HQ, Delhi
5. Sr. DDG, Telecommunication Eng. Center
6. All Pr.CsCA /CsCA/GMs (F)/DAPs
7. CMD, BSNL, New Delhi
8. CMD, MTNL, New Delhi
9. ED, CDoT, Delhi
10. Director, BBNL, New Delhi
11. Director, WMTDC, Ghitorni, Delhi
12. CMD, TCIL.
13. Deputy General Manager, ITI

**Subject: - Conduction of webinar on “Strategies for effective Social Media handling” – reg.**

National Institute of Communication Finance (NICF), an ‘Utkrisht’ level Central Government Training Institute under Ministry of Communications, will be conducting the following webinar for Group A/B/C officers/officials of DoT/DoP. The subjects and schedule of webinar is as under:

Sl. No.	Topic	Date & Time	Last date of receipt of nomination
01.	Strategies for effective Social Media handling	31.05.2024 (11:00 AM to 01:00 PM)	30.05.2024

All the units of DoT and DoP HQ viz CGCA, CCA, GMs (Finance), DAP office, SEA/DoT HQs and PAF/DoP HQ, PSUs and various organization associated with DoT/DoP are requested to nominate suitable officers/officials for webinars within the stipulated date for nomination as mentioned above against the webinar subject.

While nominating officers/officials for webinar, the controlling offices are requested to provide details of nominated officers viz name, designation, mobile number, email address etc.

All the nominations are to be addressed to the Director, O/o DG, NICF, Opp. Metro Pillar No. 152, Mehrauli Gurugram (MG) Road, Ghitorni, New Delhi – 110047 or at email address [nicf.moc@gov.in](mailto:nicf.moc@gov.in).

In case of any query/clarification, offices may contact Sh. Sidharth Kumar Gupta, AAO (OT Training) Mobile No. 7607375238.



(Amarnath Ojha)  
Course Coordinator  
NICF, Ghitorni, New Delhi

Copy to:

1. PA to DG, NICF, Ghitorni, New Delhi-110047.
2. Director Trg. Finance, DoT HQ
3. Director, TER, NICF
4. Office copy