



Government of India
Ministry of Communications
Department of Telecommunications
National Institute of Communication Finance
Mehrauli-Gurgaon Road, Ghitorani, New Delhi-110047

No : 1-5/ WS on GST & E-F/2018-19/NICF

Dated: 28.03.2018

To,

1. Sr. DDG(PAF), DoP (HQ.)
2. All DDGs/Directors, DoP (HQ.), New Delhi
3. All GM (PAF)
4. All DAPs

Sub: Workshop on "GST and e-Filling of Returns"

The workshop on "GST and e-Filling of Returns" is scheduled to be held as per the particulars given below:

Course No. : 05041819
Duration : 2 days
Period : 03.05.2018 to 04.05.2018
Venue : NICF, Ghitorani, New Delhi.

Introduction:

The workshop intends to familiarize the participants with the Basic concept of "GST and e-Filling of Returns-A new Tax Regime".

Learning objectives:

To make the participants familiarized with 'GST and e-Filling of Returns' A new Tax Regime' 18 in Government Organization. After attending this workshop the participants would be able to understand:-

- Overview of GST.
- Challenges in Postal Department in implementation of GST.
- E-Filling of GST.
- Calculation of output & input of GST .
- Role of GST at DDOs level.

Target Population:

Group "A" and "B" officers of DoP.

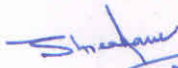
Sharma
28/3/18

Last date of receipt of nominations : 27-04-2018
Course Director : Shri Shree Ram
Contact phone numbers : 011-26502457 (O)
Contact email id : nicfghitorni@gmail.com
Course coordinator : B.P. Tak
09414301891
Course co-coordinator : Sh. Madhukar Sharma, AAO
098100-18559 (M)

- Heads of Finance wings of DoP and Directors of Postal Accounts Offices are requested to nominate at least one officer for the workshop. Nominated officers/officer may be directed to bring the raw data for practical sessions during the workshop.
- The contact telephone numbers of the officers nominated must be mentioned in the nomination letter to enable this office to contact the officer directly to convey information on last minute change of scheduled course, if any.
- The officers nominated against the Circular may be allowed to book their journey tickets.
- Officers may be requested to bring their copy of relieving order.
- All related correspondence may be sent to the course coordinator at the following address:-

Shri B.P. Tak, Sr. AO
O/o Director General, National Institute of Communication Finance,
Mehrauli-Gurgaon Road, Ghitorni
New Delhi-110047

- It is mandatory for all participants coming from out station to stay in NICF Hostel at NICF, Ghitorni, New Delhi-47
- Transport: - All the participants are requested to make their own arrangement to reach the venue from Airport/Railway station and vice versa.


(Shree Ram)
Director
011-26502457

Copy to:-

- PPS to Secretary (T), Sanchar Bhawan, New Delhi.
- PPS to Member (Finance), Telecom Commission, Sanchar Bhawan, New Delhi.
- PSO to Adviser (Finance) Telecom Commission, Sanchar Bhawan, New Delhi.
- DDG (E&F), DoT (HQ.), Sanchar Bhawan, New Delhi
- Director (Trg. Fin.), DoT HQ, New Delhi.