



Government of India
Ministry of Communications & IT
Department of Telecommunications
National Institute of Communication Finance
Ghitorni, New Delhi – 47
Website- www.nicf.gov.in

No.1-10/DG/2011-NICF

Date: 30.05.2011

To,

All Heads of CCA Circle
Director (F) TEC/Director TRAI/Dir TDSAT

Sub: Training on “COMPACT” Software.

The Workshop on the above subject is scheduled to be conducted in two batches as per the particulars given below:

Duration: 3 day(s)

Period : 1st Batch - 22nd to 24th June 2011
2nd Batch - 4th to 6th July 2011

Venue : Institute of Government Accounts & Finance (INGAF)
Ministry of Finance, Controller General of Accounts,
Block No. IV, JNU Campus Old, New Delhi – 110067
Tele No. 011-6102257, 6105713, Fax No. 6105378

INTRODUCTION:

- The training would cover various issues related to implementation of ‘COMPACT’ Software in DOT units.
- Issues related to Pre-check, Compilation, Budget Master Module and uploading in E-lekha would be covered.

LEARNING OBJECTIVES:

On successful completion of the Workshop the participants shall be able to operate the COMPACT software for -

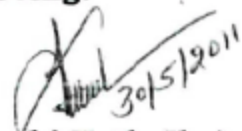
- Master Module
- Pre-Check
- Budget
- Compilation
- Upload text file in E-lekha

Target Population :

Jr. Accountant / AAO / CAO / Dy.CCA (officers upto STS level)- who have not undergone any COMPACT training.

Last Date for Receipt of Nominations : 08.06.2011
Course Director : Shri Kashi Nath Jha
Contact Phone Numbers.. : 0120-2709999(O) 9412220181(M)
Course Coordinator : Sh. Devendra Kumar, 9412716999(M)
Asstt. Course Coordinator : Shri Balmiki Jena, 09412715111(M)
Contact Phone Number & FAX..... : 0120-2708349(O), 0120-2708888(F)
Contact email id : nicf.gov@gmail.com

1. Head of CCA Circles/Units may kindly nominate suitable officers.
2. The contact telephone numbers of the officers nominated must be mentioned in the nomination form to enable this office to contact the officer directly to convey information on last minute cancellation and change of schedule of course if any.
3. The officers nominated against this circular may be allowed to book their journey tickets.
4. Officers may be requested to bring their copy relieving order/nomination letter for identification at the Reception at INGAF, New Delhi.
5. The good quality rooms in INGAF, New Delhi hostel (on twin sharing basis) are limited. Hence participants may intimate in advance if they are keen on staying in hostel. Family is not allowed in hostels. Based on availability of accommodation nomination shall be confirmed in either of the training batch.
6. **The nominations may be confirmed with the course coordinator on phone no. 0120-2728350 and 09412716999 before relieving.**


(Kashi Nath Jha)
Director

Copy for information to:

- Sr. PPS to Member (Finance), Telecom Commission, Sanchar Bhawan, New Delhi.
- Advisor (Finance), Telecom Commission, Sanchar Bhawan, New Delhi.
- Director, INGAF, Block No. IV, JNU Campus Old, New Delhi-110067.
- DDG(Accounts & TPF), DOT(HQ), Sanchar Bhawan, New Delhi for nominating suitable officers working in DOT for training.
- Director(B&P)/Director(A/c-I)/Director(A/c-II), DOT(HQ), Sanchar Bhawan, New Delhi.
- Jt. Director, INGAF, Block No. IV, JNU Campus Old, New Delhi-110067.