



Government of India  
Ministry of Communications & IT  
Department of Telecommunications  
National Institute of Communication Finance  
Mehrauli Gurgaon Road, Ghitorni, New Delhi-110047

No.2-11/DG/DEO/2013-NICF

Date: 21-11-2013

**NOTICE INVITING TENDER FOR PROVIDING DATA ENTRY  
OPERATORS IN THE O/o DIRECTOR GENERAL, NATIONAL  
INSTITUTE OF COMMUNICATION FIANANCE**

**CORRIGENDUM**

Reference is invited to this office NIT No. 2-11/DG/DEO/2013-NICF dated 07-11-2103.

1. Para No. 1 at page 12 of the tender document may be substituted as under:

**Existing:** He /she should be able to read and write Hindi & English fluently and also be able to operate computers, should have working knowledge of Microsoft Office (MS Word, Microsoft Excel, PPT etc.) and knowledge of handling e-mail, office communications and telephone calls. The nature of job would be feeding the data and other duties as assigned to him/her. The manpower to be engaged should be between 18 to 40 years in age.

**Read:** He should be a **Graduate** in any discipline with minimum 50% marks from a recognised university in India and have working knowledge of operating computers (MS Word, Microsoft Excel, PPT etc.) and knowledge of handling e-mail, office communications and telephone calls. The nature of job would be feeding the data and other duties as assigned to him/her. The manpower to be engaged should be between 18 to 40 years in age.

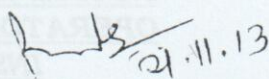
2. Para No. (ii) under 'Payment' at page 16 of the tender document may be substituted as under:

**Existing :** The Contractor will be required to pay minimum wages as prescribed under the Minimum Wages Act. The contractor will



maintain proper record as required under the Law/Acts. On revision of minimum wages the difference amount of new & old rate (at the time of approval of Tender) multiplied by no. of person shall be paid extra by NICF on production of bill. For this purpose circular of minimum wages has to be submitted alongwith bill.

**Read:** The Contractor will be required to pay minimum wages applicable to **skilled workers for Delhi/Ghaziabad** (as applicable) as prescribed under the Minimum Wages Act. The contractor will maintain proper record as required under the Law/Acts. On revision of minimum wages the difference amount of new & old rate (at the time of approval of Tender) multiplied by no. of person shall be paid extra by NICF on production of bill. For this purpose circular of minimum wages has to be submitted alongwith bill.

  
(Balmiki Jena)

CAO

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