



Government of India
Ministry of Communications & IT
National Institute of Communication Finance
Ghitorni, New Delhi-110047

No: 1-1/DG/ 'A' Circular /2015-NICF

Dated: 13.08.2015

To,
All Heads of CCA Circles

Sub: Seminar on "Analysis of Financial Statements"

NICF Ghitorni, New Delhi will conduct a seminar on "Analysis of Financial Statements" as per the particulars given below:

Course No. : 14101516

Duration : 2 days

Period : 05/10/2015 to 06/10/2015

Venue : NICF, Ghitorni Campus, New Delhi.

Course Description:

- Overview of Accounting
- Understanding of Commercial Accounting
- Understanding of Profit and Loss Account
- Understanding of Balance Sheet
- Effective usage of Financial Statement and Annual Report
- Accounting standards and their implication

Learning Objectives:

The objective of the course is to make the participants familiarise with:

- Implication of analysis of financial statements for the purpose of assessment of L.F.
- Implications of various accounting standards.
- Effective usage of financial statements.
- Cash based accounting v/s accrual based accounting.
- Single system of accounts v/s double entry system of accounts.
- Commercial accounting.

Target Population:


Jt.CCA/ Dy.CCA/ACCA/Sr.AO/AO of all CCA offices & DoT(HQ).

Last date of receipt of nominations : 30/09/2015
Course Director : Sh. Shree Ram
Contact phone numbers : 011-26502457 (O)
Contact email id : nicfghitorni@gmail.com
Course coordinator : Sh. S.C. Kapoor
9868135512 (M)
Co-Course Coordinator : Sh. R.K. Sabata
9868131138

5. Pr. CsCA/CsCA/DDG are requested to nominate suitable officers for the workshop.
6. The contact telephone numbers of the officers nominated must be mentioned in the nomination form to enable this office to contact the officer directly to convey information on last minute change of scheduled course etc. if any.
7. The officers/officials may be requested to bring their copy of relieving order.
8. All related correspondence may be sent to the course coordinator at the following address.

**Shri, S.C.Kapoor, Accounts Officer,
O/o DG, NICF,
Mehrauli- Gurgaon Road, Ghitorni,
New Delhi-110047.**

5. Accommodation:- The participants are requested to make their own arrangement for stay in hotel. NICF has arranged Hotel Africa Avenue and Hotel Oscar in Delhi on payment basis by the participants. The controlling authorities are requested to sanction admissible TA advance to the officers nominated for this workshop.
6. Transport:-All the participants are requested to make their own arrangement to reach the hotel from Airport/Railway station and vice versa.


13-8-15
**(Shree Ram)
Director**

Copy to:

- 1 PPS to Secretary (Telecom), DoT, Sanchar Bhawan, New Delhi.
- 2 PPS to Member (Finance) Telecom Commission, Sanchar Bhawan, New Delhi.
- 3 PSO to Adviser (Finance) Telecom Commission, Sanchar Bhawan, New Delhi
- 4 Director (Trg/Fin), DoT HQ, Sanchar Bhawan, New Delhi.