



**Government of India**  
**Ministry of Communications & IT**  
**National Institute of Communication Finance**  
**Ghitorni, New Delhi-110047**

No: 1-1/DG/ 'A' Circular /2012-NICF

08  
Dated: 07.10.2013

To,

All Heads of CCA  
Delhi, Haryana, Punjab, J&K, Himachal Pradesh , Uttarakhand, UP (West),

**Sub: Workshop on modified PVA Software at Dehradun.**

National Institute of Communication Finance proposes to organize a workshop on Modified PVA Software as per details given below:-

**Course No : 12101314**

**Duration : 3 days**

**Period : 29/10/2013 to 31/10/2013**

**Venue : Forest Research Institute, P.O. New Forest at Dehradun.**

**Introduction:**

Modified Pension Vouching and Audit (PVA) Software has been implemented in 21 CCA offices as on date. DoT HQ is committed to implement the software to all the circles. It is a big initiative by the CCA offices in the field of e-Governance. It has been felt that sufficient numbers of officers in each CCA offices should be trained in the PVA software.

To begin with familiarization cum hands on training of officers from seven CCA offices has been planned at Dehradun. The purpose of this training is capacity building in the field of e-governance initiative taken by Department of Telecom. It will go a long way in smooth implementation, operationalization and familiarization of Pension vouching and Audit software in the CCA offices.

**Learning Objectives:**

On successful completion of the Workshop the participants shall be able to:

- (i) Operate the Modified PVA Software
- (ii) Generate various data and reports from the software
- (iii) Understand and explain various modules of the PVA software
- (iv) Handle Pension Vouching and Audit through the software



## Target Population:

Jt. CsCA/CAOs/AOs/SAs/ JAs dealing with PVA software in the respective CCA offices.


Last date of receipt of nominations : 20/10/2013  
Course Director : Shri. Kashi Nath Jha  
Contact phone numbers : 011-26502457 (O) 09013130181 (M)  
Contact email id : [nicf.gov@gmail.com](mailto:nicf.gov@gmail.com)  
Course coordinator : Shri. Niranjana Kumar  
09968665776 (M)  
Local course coordinator : **Shri Maheshanand, Dy. CCA,**  
**Contact - 0135-2650467**  
**Mob - 09411112090**

Head of CCA Circles Delhi, Haryana, Punjab, Jammu & Kashmir, Himachal Pradesh, UP (West) and Uttarakhand may kindly nominate minimum five suitable officers from their circle.

1. The contact telephone numbers of the officers nominated must be mentioned in the nomination form to enable this office to contact the officer directly to convey information on last minute change of scheduled course etc. if any.
2. The officers nominated against the circular may be allowed to book their journey.
3. Officers may be requested to bring their copy of relieving order.
4. Nominations should be sent through Heads of CCA Circles to **local course coordinator** at the following address with a copy to DG, NICF, Ghitorani (fax No. 011-26501881)

**Shri Maheshanand, Dy. CCA,**  
**O/o Controller of Communication Accounts,**  
**56, Subhash Road,**  
**Dehradun, Uttarakhand-248001**  
**Contact No. – 09411112090**

The Course is residential. All necessary help shall be extended by CCA Office Uttarakhand in getting suitable accommodation and conveyance etc. Shri Maheshanand, Dy. CCA, Local Course Coordinator may be contacted for this purpose. Nominated trainees are requested to report at reception of **Forest Research Institute P.O. New Forest at Dehradun** for accommodation.

  
**(Kashi Nath Jha)**  
**Director**

Copy to:

- PPS to Member (Finance) Telecom Commission, Sanchar Bhawan, New Delhi.
- PSO to Adviser (Finance) Telecom Commission, Sanchar Bhawan, New Delhi.
- DDG (A/Cs) DoT (HQ) Sanchar Bhawan, New Delhi for information.
- DDG (FEB), DoT (HQ) Sanchar Bhawan, New Delhi for information.
- Director (Accounts-I) for necessary action w.r.t booking of expenditure.
- CCA, Uttarakhand Circle.
- Shri Maheshanand, Dy. CCA, O/o Controller of Communication Accounts, 56, Subhash Road, Dehradun, Uttarakhand-248001