



**Government of India  
Ministry of Communications & IT  
National Institute of Communication Finance  
Ghitorni, New Delhi-110047**

**No: 1-16/DG/ 'A' Circular/WS on vig. IO/PO /2016-NICF**

**Dated: 19.08.2016**

To

1. The Chief Vigilance Officer,  
DoT HQ, Sanchar Bhawan, New Delhi.
2. The Chief Vigilance Officer,  
BSNL, Eastern Court, New Delhi.
3. The Chief Vigilance Officer,  
BBNL, C-DoT Building,  
Chhattarpur, New Delhi.

**Sub: Workshop for "Vigilance Inquiry Officers and Presenting Officers"-reg.**

As desired by the Chief Vigilance Officer, DoT vide their letter No. 2-2/2013-V.Tech dated 06.07.2016, the workshop for "Vigilance Inquiry Officers and Presenting Officers" is scheduled to be held as per the particulars given below:

**Course No. : 08071516**  
**Duration : 2 days**  
**Period : 08.09.2016 to 09.09.2016 (Thurs day & Fri Day)**  
**Venue : Conference Hall, 13<sup>th</sup> Floor, Sanchar Bhawan, New Delhi.**

**Introduction:**

The workshop intends to familiarize the **Vigilance Inquiry Officers and Presenting Officers** with the basics of inquiry and presentation in vigilance cases.

**Learning Objectives:**

To familiarize and update the "Vigilance Inquiry Officers and Presenting Officers" with the practice and procedure involved in vigilance case Government Organization. After attending this workshop the participants would be comfortable in disposal of their duties efficiently.

*Shreejau*  
19.08.16



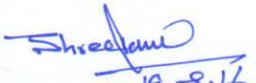
**Target Population:** Inquiry Officers and Presenting Officers dealing with the vigilance cases in DoT, BSNL and BBNL.

Last date of receipt of nominations : 02/09/2016  
Course Director : Shri. Shree Ram  
Contact phone numbers : 011-26502457 (O)  
Contact email id : [nicfghitorni@gmail.com](mailto:nicfghitorni@gmail.com)  
Course coordinator : Sh. R.K. Jain  
9013137657  
Course co-coordinator : Sh. R.K. Sabata, AAO  
09868131138(M)

- The Chief Vigilance Officer, DoT HQ, Chief Vigilance Officers, BSNL and Chief Vigilance Officer, BBNL are requested to nominate the Inquiry Officers and Presenting Officers for this workshop.
- The contact telephone numbers of the officers nominated must be mentioned in the nomination form to enable this office to contact the officer directly to convey information on last minute change of scheduled course, if any.
- The officers nominated against the circular may be allowed to book their journey tickets.
- Officers may be requested to bring their copy of relieving order.
- All related correspondence may be sent to the course coordinator at the following address.

**Shri R.K. Jain, AO**  
**O/o DG, NICF,**  
**Mehrauli- Gurgaon Road, Ghitorni**  
**New Delhi-110047**

- Accommodation: The Participants are requested to make their own arrangement for stay in hotel. The Controlling authorities are requested to sanction admissible TA advance to the officers nominated for this workshop. NICF has standing arrangement with Hotel Le-Meridien, Janpath, Ashoka & Africa Avenue, New Delhi as per the entitlement of the participants and on payment by them.
- Transport:- All the participants are hereby requested to make their own arrangement to reach the hotel from Airport/ Railway station and vice versa.

  
**(Shree Ram)**  
**Director**  
Tel-011-26502457

Copy to:

- PPS to Secretary (Telecom), Deptt of Telecom New Delhi.
- PPS to Member (Finance), Telecom Commission, Sanchar Bhawan, New Delhi.
- PSO to Adviser (Finance) Telecom Commission, Sanchar Bhawan, New Delhi.
- Director (Trg. Fin.), DoT HQ, New Delhi.
- Sh.Sanjay Kumar, Director (VP), Vigilance Wing, DoT, HQ, New Delhi.