



Government of India
Ministry of communications & IT
Department of Telecommunications
National Institute of Communication Finance
ALT Complex, Ghaziabad

No.1-14/DG/NICF/TB/2016

Date: 26.04.2016

To,

All Heads of Pr.CCA/CCA Circles,
DDG (E&F) DoT (HQs) New Delhi,
DDG (PAF) DoP (HQs), New Delhi
All Heads of Postal Accounts Offices

Sub.: In-service Course on "Terminal Benefits including NPS"

An in service training course on the subject is scheduled to be conducted as per the particulars given below:

Duration : 3 day(s)

Period : 25.05.2016 to 27.05.2016

Venue: NICF, Ghaziabad

Course Description:

The course intends to acquaint the officers with the Terminal Benefits paid to Government servants and Govt. officers/officials absorbed in BSNL. It also covers the areas relating to Preparation & Processing of retirement benefits.

Learning Objectives:

After completion of the course, the participants will be able to understand: -

- Pension and class of pension.
- Preparation & Processing of Pension Papers.
- Checking of Pay fixation and Calculation of Emoluments & Average Emoluments.
- Gratuity/commutation value.
- Calculation of pension.
- Calculation of other Retirement benefits.
- Role of CCA unit in Preparation & releasing the PPO.

NPS

- Charges in fund remittance process
- Exit from the system / withdrawal of corpus
- Inter sector shifting process / PRAN portability
- Error rectification module

Target Population :

JA, SA, AAO, Sr. AO/AO, Dy. CCA & Jt.CCA of Pr.CCAs/CCA's Units.
and SA, AAO, Sr. AO/AO, ACAO, Dy. Director of Postal Accounts.

Last Date for Receipt of Nominations.... 20.05.2016

Course Director..... Ms. Aprajita Sharrma

Contact Phone Numbers..... 0120-2702385(O)

Course Coordinator..... Shri Niranjan Kumar,

Contact Phone Number..... 0120-2728350(O), 09968665776(M)

Course Co-Coordinator..... Shri S.S. Samanta

Contact Phone Number..... 0120-2700519(O), 09437562285(M)

Contact email id..... nicfghaziabad@gmail.com **FAX No. 0120-2701219**

Aprajita

1. All Heads of Pr.CCAs/CCAs Circle and DAP/GM(F) may kindly nominate the suitable officers from their unit.
2. The contact telephone numbers of the officials nominated must be mentioned in the nomination form to enable this office to contact the officials directly to convey information in case of last minute cancellation /change of schedule of course etc.
3. The officials nominated against this circular may be allowed to book their journey.
4. Officials may be requested to bring their copy of relieving order/nomination letter for identification at the Hostel Reception at ALTTC, Ghaziabad.
5. The good quality rooms in ALTTC hostel are limited. Hence participants may intimate in advance. Family is not allowed in hostels. Upon their arrival to ALTTC they should contact the Reception of Bhabha/Raman Hostel. The officials may be intimated accordingly.

as per their submission
The trainees / participants may be sanctioned and paid full TA and DA for the training period.

In case participants, finds hostel facility inadequate, participants may be allowed to stay outside by making their own arrangement.

6. The nominations may be confirmed from course coordinator on phone no. 0120-2703628 and 09968665776 before relieving.

This issues with the approval of DG NICF.

Aprajita
(Aprajita Sharrma)
Director

Copy for information to:

- PS to Member (Fin.), Telecom Commission, Sanchar Bhawan, New Delhi.
- PSO to Advisor (Finance), Telecom Commission, Sanchar Bhawan, New Delhi.
- DDG(FEB), DoT(HQ), Sanchar Bhawan, New Delhi for nominating suitable officials working in DoT (HQ) for induction training.
- Director (SEA), DoT(HQ), Sanchar Bhawan, New Delhi.
- Director (Trg. Fin.), DoT(HQ), Sanchar Bhawan, New Delhi.
- ADG (Trg. Fin.), DoT(HQ), Sanchar Bhawan, New Delhi.
- Concerned file.