



**Government of India**  
**Ministry of Communications & IT**  
**National Institute of Communication Finance**  
**Ghitorni, New Delhi-110047**

No: 1-6/DG/WS on LF/2017-18/NICF

Dated: 12.05.2017

To,

1. The Sr. DDG (LFP), DDG (LFA), DDG (Accounts), DDG (B&P), DDG (E&F).
2. DDG (PAF), DoP, Dak Bhawan, New Delhi.
3. All Pr.CsCA / CsCA, DoT.
4. Director (F), BSNL, MTNL and BBNL.

**Sub: Workshop on "License Fee".**

NICF will organize a workshop on "License Fee" as per the particulars given below:

**Course No. : 06051718**

**Duration : 3 days**

**Period : 19/06/2017 to 21/06/2017**

**Venue : NICF, Ghitorni, New Delhi.**

**Introduction & Objective:**

Workshop is intended to enable the participant to understand the various issues related to assessment of License Fee and to apprise them with the latest development related to License Fee.

**Learning Objectives:**

The following learning objectives are expected to be achieved from this workshop.

1. List out the types of licenses and describe briefly the service.
2. Concept of GR and AGR.
3. Verification of deductions.
4. Finalisation of AGR.
5. Assessment of License Fee including interest & penalty.
6. Records to be maintained in the o/O Pr. CSCAS/CSCAS and returns to be submitted by CCA offices to DoT HQ
7. Understand and operate LF package.

**Target Population:**

AAO, Sr.AO/AO, ACCA, Dy. CCA, Jt.CsCA & CsCA.

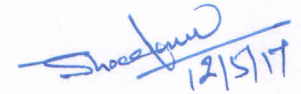
Last date of receipt of nominations : 12/06/2017  
Course Director : Sh Shree Ram  
Contact phone numbers : 011-26502457 (O), 9868137795 (M)  
Contact email id : [nicfghitorni@gmail.com](mailto:nicfghitorni@gmail.com)  
Course coordinator : Sh P.S. Pandian  
9013135422 (M)  
Co course coordinator : Sh Madhukar Sharma  
9868138559 (M)

*Shree Ram*  
12/5/17

- Head of CCA Circles / DoT HQ may kindly nominate suitable officers.  
The contact telephone numbers of the officers nominated must be mentioned in the nomination form to enable this office to contact the officer directly to convey information on last minute change in scheduled course, if any.
- The officers nominated against the circular may be allowed to book their journey tickets.
- Officers may be requested to bring their copy of relieving order.
- All related correspondence may be sent to the course coordinator at the following address.

Shri P.S. Pandian, Accounts Officer,  
O/o DG, NICF,  
Mehrauli- Gurgaon Road, Ghitorni  
New Delhi-110047

- Accommodation: NICF has made the stay arrangement for participants in Hotel Avolin Hospitality Sultanpur, and Hostel in NICF, Bill of hotel is to be settled by the participant. However free boarding & lodging will be provided in the Hostel but the allotment is subject to availability of rooms during the workshop. The Controlling authorities are requested to sanction sufficient TA advance as per their entitlement to the officers nominated for this workshop.
- Transport: All the participants are hereby requested to make their own arrangement to reach the hotel from Airport/Railway station and vice-versa.

  
12/5/17

**(Shree Ram)**  
**Director**

Copy to:

- PPS to Secretary (T), Sanchar Bhawan, New Delhi.
- PPS to Member (Finance) / Member(S)/Member (T), Telecom Commission, Sanchar Bhawan, New Delhi.
- PSO to Adviser (Finance) Telecom Commission, Sanchar Bhawan, New Delhi.
- PPS to AS (T), DoT HQ, New Delhi.
- Sr. PPS to Administrator (USOF), DoT HQ, New Delhi.
- Director (Trg. Fin.), DoT HQ, New.